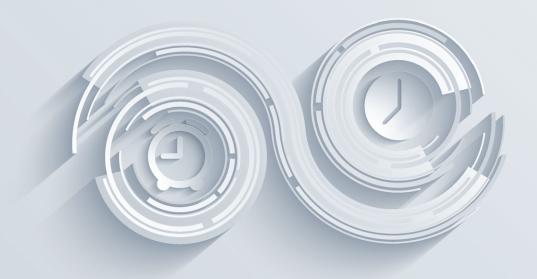


The ASYNC-FIRST PLAYBOOK

Remote Collaboration Techniques for Agile Software Teams





SUMEET GAYATHRI MOGHE

Praise for The Async-First Playbook

"Async is the superpower the most successful distributed teams have already realized, so understanding the playbook for implementing async-first practices is a must-do for any leader moving into this type of operating system. Sumeet has done a phenomenal job outlining that here."

—Chase Warrington, Head of Remote, Doist

"Collaboration is going async. The advantages are just too great: global reach—which enables more inclusion—and time zone immunity. Sumeet excellently decomposes the issues. And by zeroing in on async leadership, he tackles the elephant in the async room: leadership. Yes, you can be an effective leader, asynchronously."

-Cliff Berg, Co-Founder and Managing Partner, Agile 2 Academy

"The Async-First Playbook is a must-read for anyone part of agile teams in today's fast-paced and distributed work environment. This insightful book shows how adopting an async-first approach can transform the way teams collaborate. The result—higher productivity, better inclusion, and most importantly, fun! The future of work is remote, and async-first collaboration is the key to unlocking its potential. Through concrete examples, this book provides a roadmap for embracing asynchronous communication, enabling teams to focus on deep work and stay in a state of flow. I recommend this book to anyone seeking to unlock the full potential of remote collaboration and achieve better outcomes for their team."

—Iwo Szapar, Co-founder & Head of Remote, Remote-First Institute

"Asynchronous work, when implemented well, can help create a sustainable and calm way of working. It enables individuals to design their days around productivity and priorities, creating a happier and more human-centric workplace. *The Async-First Playbook* thoroughly examines effective asynchronous work practices' benefits (and the challenges, too). This playbook discusses fundamental prerequisites that should be in place before transitioning to an async-first approach, including leadership practices, potential challenges, and a starter kit to help you determine your next steps. If you seek to alleviate information overload and minimize meetings, *The Async-First Playbook* is a valuable resource."

—Lisette Sutherland, Director of Collaboration Superpowers https://www.collaborationsuperpowers.com/

The Async-First Playbook: Remote Collaboration Techniques for Agile Software Teams

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